

Stipulations: Accessing stipulations (1)

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IRB
University of North Carolina - Chapel Hill
Medical School Building 52
Mason Farm Road
CB #7097
Chapel Hill, NC 27599-7097
(919) 966-3113

>> Human Research Application for IRB Approval

Reference ID:

Welcome to IRBIS, the IRB Information System. The system is designed to be used for all of your interactions with the IRB. Here you can create new applications, modify or update approved studies and view the status of pending submissions. After you select the relevant action from the left hand column, you will be prompted to provide the information needed to complete your submission, including consent forms, as relevant. Your application will be customized to fit the circumstances of your research, depending on your responses as you proceed. The questions are designed to be answered in a sequential order; however, you may use the links in the left column to revisit any portion of the application. Once you have provided the necessary information, your submission will be electronically certified by the principal investigator, routed for department level approvals (when indicated) and then received by the IRB.

[Provide feedback here](#)

If you need assistance completing the form, call David Tegnell or Astrid Ertola in the IRB Office at (919) 966-3113.

[View Sample Application](#)
Click above to view a sample application with most questions available for review. Your application will differ based on your answers.

IRB Correspondence Awaiting PI Response

Reference ID	IRB Number	Submission Type	Submission Date Submitted	Title	Principal Investigator	IRB Action	View Letters
503	11-0007	Initial	05/21/2010	OHRE Project	Andy Johns	Minor Stipulations	<input type="checkbox"/>
756	11-0051	Initial	11/29/2010	A Survey of State Legislators and City Council Mem...	David Tegnell	Minor Stipulations	<input type="checkbox"/>

If upon review the IRB determines that your submission is insufficient, you will be sent a minor stipulation (aka contingency) email. This email will contain a link to the IRBIS Home Page (above).

- To access a list of all stipulation letters associated with this submission (and view a pdf of each), click the letter icon.
- To access the Application Status screen (see next page), from which you will be able to review the IRB's current stipulations, and to access the online application, consent forms, and attachments for correction, click the Reference ID.

Note: items will remain displayed on this list until resubmitted to the IRB.

Stipulations: Accessing stipulations (2)

IRB Number: [11-0063](#) PI: [David Tegnell](#)
 Study Title: Survey Research on the Effects of Planning on Performance and Enjoyment

Item List click on section name to expand

- General Information
 - 1. General Information
 - 2. Project Personnel
 - 3. Funding Sources
 - 4. Screening Questions
- Exemptions
- Part A. Questions Common to All Studies
- Part B. Direct Interaction
- Part D. The Consent Process
- Data Security Requirements
- Consent Forms
- Attachments
- Approving Depts
- Cover Memo

Home
Application Status
Resubmit
Exit

>> Application Status Reference Id: 798

Current Application: [View Stipulations](#) [Quick View \(HTML\)](#) [PDF](#) [View Revisions](#) [View FAQ](#)

Status:	Returned to PI	Created By:	David Tegnell
Principal Investigator:	David Tegnell	Drafted By:	David Tegnell On 01/08/2011
Application Type:	Initial	IRB:	Behavioral
Application Title:	Survey Research on the Effects of Planning on Performance and Enjoyment		

Routing Routing Comments Status History **Documents** Addenda

Documents and materials associated with this Application

>>Submitted Application:

If present, click [View Stipulations](#) to review requested changes.

File Name	Document Type	File Size
initial_as_submitted_798.pdf → View Stipulations	Accepted Submission	267 KB

Legend: View Versions

>> Consent Forms:

If present, click **IRB marked copy** to review requested changes. To edit consent form, click edit icon . Please respond to the corresponding stipulation in [View Stipulations](#).

Consent Forms Attached	Document Type
✗ Adult Consent Form Why is this required? <input type="checkbox"/> Form not attached because replaced by another form on this list or full waiver requested in application	
✓ Parental Permission Form Why is this required? Uploaded by: David Tegnell On: 01/14/2011 At: 09:44:55 AM	Parental Permission Form
✗ Text for Consent Embedded in Survey Why is this required? <input type="checkbox"/> Form not attached because replaced by another form on this list or full waiver requested in application	

File Name	Document Type	File Size
Requested Revision - IRB application 10-2058 - consent.doc Uploaded by: David Tegnell On: 01/08/2011 At: 03:29 PM		
→ IRB marked copy of Requested Revision - IRB application 10-2058 - consent.doc Uploaded by Diane Towle on 01/11/2011 at 03:37 PM	Text for Consent Embedded in Survey	50 KB

>> Attachments:

If present, click **marked copy** to view requested changes; this is a read only document and should not be changed. Please make any revisions to **YOUR** most recent version and upload using the Upload New Version icon . Please respond to the corresponding stipulation in [View Stipulations](#).

File Name	Document Type	File Size
Requested Revision - IRB application 10-2058 - survey.doc Required Why is this required? Uploaded by: David Tegnell On: 01/08/2011 At: 03:39 PM		
→ IRB marked copy of Requested Revision - IRB application 10-2058 - survey.doc Uploaded by Diane Towle on 01/12/2011 at 12:25 PM	Electronic Questionnaire Survey	505 KB

From the Application Status screen/Documents tab, you may access the IRB's stipulations for the Application, as well as IRB marked copies of Consent Forms, and Attachments.

Stipulations: Accessing stipulations (3)

IRBIS Office of Human Research Ethics
HOME | HELP | LOGOUT

Logged in as David Teg...

IRB Number: 11-0051 PI: David Tegnell
Study Title: A Survey of State Legislators and City Council Members

Item List click on section name to expand

- General Information
- 1. General Information
- 2. Project Personnel
- 3. Funding Sources
- 4. Screening Questions
- 5. Multi-site Study Information
- Part A. Questions Common to All Studies
- Part B. Direct Interaction
- Part D. The Consent Process
- Data Security Requirements
- Consent Forms
- Attachments
- Approving Depts
- Cover Memo

Home
Application Status
Resubmit

>> Stipulations Reference Id: 756
Current Application: View Stipulations Quick View (HTML) PDF View Revisions View FAQ

INSTRUCTIONS: Please review the stipulations found below. You may navigate to the associated question in the application by clicking the "Go to Question" button at each stipulation.

- 1) Please make any requested changes to the application, consent forms or attachments ... or explain why changes were not made ...AND..
- 2) Provide a response to each stipulation explaining how it was addressed, even if only stating "changes made," before resubmitting your revised submission. This will constitute your point-by-point response.
- 3) When all changes and responses are complete, please click the RESUBMIT button at the lower left.

Number of Stipulations: 3

General Information

1. General Information

Brief Summary. Provide a brief non-technical description of the study, which will be used in IRB documentation as a description of the study. Typical summaries are 50-100 words. Please reply to each item below, retaining the subheading labels already in place, so that reviewers can readily identify the content.
Created by IRB Admin on 11/29/2010 04:08 PM

Please update this to include additional information.

Respond Go to Question

3. Funding Sources

Is there any additional information that your sponsor will expect to see in the IRB approval document (other than version dates and numbers already provided)?
Created by IRB Admin on 11/29/2010 04:10 PM

Please answer this

Respond Go to Question

Part A. Questions Common to All Studies

A.1. Background and Rationale

State the research question(s).
Created by IRB Admin on 11/29/2010 04:12 PM

Please answer this

Respond Go to Question

1. Click [View Stipulations](#) (previous page) to view an interactive list (above) of all stipulations, by application question number. **Note:** Attachment and Consent Form specific stipulations are listed separately and last in this list, and do not carry a question number. You must access and revise these documents as a separate action, outside the application.
2. Click *Go to Question* button to access the relevant question in your online application.