**Instructions for Responsible Conduct of Research CITI Training**

1. Go to the CITI website at [www.citiprogram.org](file:///\\spartandrive\departments\COMPLIANCE-11503\Department\IRB\Documents\www.citiprogram.org)
2. If you do not have a CITI account, please click the register here link to create your account. If you are already registered, login with your credentials.
3. Once you are logged in, you will see your UNCG page with your information. Click on “add a course” at the bottom of the page.
4. Select Responsible Conduct of Research and click next.
5. Select the applicable RCR learner group and click next.
6. You will see “Responsible Conduct of Research” listed under “My Courses”. Please click the module link to begin your training session.
7. A page will be brought up with the list of modules required for your course. You must complete the “Integrity Assurance Statement” before beginning the module. Once you begin your work you are free to complete the work at your own pace, with the ability to log off and return again without losing your completed work.