

UNCG Policy Vivarium Visitors

Some visitors at UNCG observe or participate in research activities involving animals. Exposure to research animals can include risk to visitors and to research animals. For example, persons with suppressed immune systems are vulnerable to illness from some animals. On the other hand, some diseases like M. tuberculosis can be managed medically in humans but is deadly for some animals.

***Please note** This signed and approved form will serve as the record of your visit to the Animal Facility on the dates listed below. This form will be kept on file in both the Office of Research Integrity (ORI) and the Animal Facility. Additional requirements and documentation, including picture identification, *may* be required by the Animal Facility Manager prior to entrance in any animal facility.

All visitors need to complete the Animal Exposure Questionnaire, the Visitor Agreement, and Waiver of Liability. Submit these documents to the ORI and the Vivarium Manager. Please complete and return to ori@uncg.edu. For further information, please contact the Office of Research Integrity at 336-256-1173

Things to consider at least TWO WEEKS BEFORE your visit:

- 1a. Will the visitor be in the facility but not in any animal rooms?
 - Yes
 - Proceed to question 2
 - No
 - No further action is needed

- 1b. Will the visitor be in the animal facility working with animals or tissue?
 - Yes
 - Proceed to question 2
 - No
 - No further action is needed

2. Will the visitor be at UNCG for more than 3 days?
 - Yes
 - Complete the Occupational Health Prescreening form and send directly to the Anna Grove Student Health Center
 - The sponsor will need to add the visitor to their IACUC protocol(s) by submitting an Amendment - Personnel Only Form to the ORI.
 - No
 - Although the visitor is here for only a short period, animal research-related medical and training requirements still apply (item 1.a or 1.b above). The visitor should be escorted at all times by the UNCG sponsor, or designee. It is recommended that the UNCG sponsor retain a copy of the Visitor Agreement in department files.

3. What are animal related training, safety and medical requirements?

The linked Animal Contact Table and Occupational Health Table list requirements and is provided for information purposes. For actual requirements, use the contacts above. Requirements depend on species, level of exposure to animals, and the type of activities that will performed.

Animal Exposure Questionnaire

Sponsor Name:	Sponsor Department:	IACUC
Visitor Name:	Date:	

The following information is essential for assessing the physical/health hazards for this individual so that appropriate safety training and Occupational Health requirements may be applied.

A. Length of Visit (Period of exposure to Animals) Check one.

- 3 days or fewer
- More than 3 days

B. Level of Animal Contact (Mark all that apply)

Type of Contact

Animal Type	Tissue only	Live animal	Direct or within 10 feet	Greater than 10 feet
Cold Blooded (e.g., amphibians, reptiles, fish)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rabbits or Rodents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other - name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Prior Training. Briefly describe the type of training

Example. At Great Eastern University, I completed the following CITI courses:

- Two Basic courses
- Post-Procedure Care of Mice and Rats in Research: Reducing Pain and Distress
- Working with Mice in Research Settings

Agreement for Non-Employees

(Includes, but is not limited to: Volunteers, Visiting Professionals, Visiting Students)
University of North Carolina at Greensboro

*Complete and return this portion of the form THE DAY OF VISIT to the
Vivarium Manager (336-334-5277, or 845-323-6699)*

Name of Non-Employee (please print)

Name of School (if student)

Department

On-Site Supervisor/Sponsor (please print)

Begin Date

*End Date

*End Date must be specified prior to signing this Agreement. At End Date, access to UNCG systems and parking (If applicable) will be terminated. Extension of End Date must be approved by Office of Research Integrity. If person leaves prior to End Date, department must contact Office of Research Integrity.

Reason for visit, including duties and responsibilities:

Non-employee understands and agrees that this is of a voluntary nature from which he/she will benefit only by receiving academic credit and/or on-the-job training or experience. Non-employee understands he/she is not an employee of University of North Carolina at Greensboro or any of its affiliates. Non-employee will have no right to typical benefits of employment, such as: minimum wage, retirement, sick leave, paid vacation, holiday pay, workman’s compensation, or any other compensation.

Department understands that this assignment should not extend beyond six months.
Extension of this agreement must be approved through the Office of Research Integrity.

Signed by: On-Site Supervisor/Sponsor

Department

Extension

Signed by: Non-employee visitor

Address

City, State, Zip

**UNCG Waiver of Liability for
Visitors** Exposed to Laboratory Animals, Animal Tissue, and/or who have
Access to Areas Where Animals are Housed or Used**

*Complete and return this portion of the form THE DAY OF VISIT to the
Vivarium Manager (336-334-5277, or 845-323-6699)*

Identification (PRINT OR TYPE)

Last Name _____ First _____ Gender (M/F)

Email _____ Phone () _____

In Case of Emergency (Optional)

Notify Name _____

Relationship _____ Phone () _____

Risk of Infection or Illness

Please be informed that infectious (e.g., zoonotic) diseases represent a known risk to individuals exposed to laboratory animals (e.g., housed or used). General concerns are tetanus, rabies, allergies, and bacterial infections. For the most part this will typically include rodent-related disease.

Typically, rodent colonies maintained by commercial suppliers and used in laboratories today are closely monitored for infectious diseases, thus minimizing the likelihood that laboratory workers will be exposed to infectious animals. All persons working with these species should be immunized against tetanus. Proper handling and restraint procedures will minimize the risk of animal bites and transmission of disease.

1. Lymphocytic Choriomeningitis Virus is a rodent virus found in the nervous tissue of infected animals. Hamsters and wild rodents are the major animal reservoirs of the virus, which is shed in urine and saliva. In people, the virus causes an acute flu-like illness and occasionally death. While most commercial vendors monitor their animals for the presence of this virus, care must be taken when handling wild rodents and rodents from sources that do not perform routine surveillance. Potentially infected materials, such as blood, bedding and transplantable tissues, should be handled with care.

2. Allergies: Rodents are commonly identified as a cause of allergies in people. Dander, serum, urine, and saliva are just some of the materials that can induce an allergic reaction. Allergic responses generally are seen immediately after handling an animal but may not appear for several hours after exposure. Sneezing, tearing, and red, swollen eyes are typical responses; however, a rash, wheal, hives, or other type of skin inflammation also may be seen. It is thought that use of personal protective equipment (PPE) reduces exposure to animal allergens. Personnel with known or suspected allergies to animals should report their condition to their supervisor and Medical Center Employee Health Services.

3. Other Infections: Wild rodents are a common source of zoonotic infections in people. These animals may be sources of leptospirosis, bubonic plague, salmonellosis, and other bacterial and viral diseases, including Hantavirus Pulmonary Syndrome. Unless serologic surveillance of the animals indicates otherwise, special quarantine procedures should be used whenever handling or caring for wild rodents or animals of unknown health status.

I recognize that exposure to animals and their tissue may expose me, and, if I am pregnant or planning to become pregnant, my fetus, to unknown disease. In consideration of being allowed to serve as a volunteer, I hereby assume the risks inherent in the activities engaged in by me in connection with my volunteer work for UNCG, and I agree to indemnify and hold harmless UNCG, the State of North Carolina and their employees and agents from all liability, loss, damage, costs, expenses, and claims, brought or asserted either by me or by others as the result of activities engaged in by me in connection with my volunteer work for UNCG, even to the extent that such liability, loss, damage, costs, expenses, and claims result, in whole or in part, from the negligence of UNCG, its agents or employees.

My signature below indicates that I have received and reviewed a copy of this document and have read and understand the risks posed by entering animal research areas, and/or handling animals or animal or human tissue.

Signature _____ Date _____

*****Individuals who are not UNCG faculty, staff, or students and who will have at least transient contact with animals or animal or human tissue for a period of time not to exceed 3 days.***